

Martin Township Public Library District

Board of Trustees

June 14, 2021

The Regular Monthly meeting of the Martin Township Public Library District Board of Trustees was called to order by Board of Trustees Board President Mary Kerber on Monday, June 14, 2021 at 7:00 p.m.

Those in attendance at the meeting were Trustees Judy Dodds, Mary Kerber, Lauren Langhoff, Brenda Mueller and Laura Tolan. Library Director Jilla Young was present. Joyce Carmack, Retiring Director, was also present. Crystal Thomas, a prospective trustee, was also in attendance.

A motion was made by Laura Tolan to appoint Crystal Thomas to the position of Library Trustee for a two-year term; Brenda Mueller, seconded. All trustees present voted aye. Motion carried. One vacancy remains.

Mary Kerber administered the Oath of Office to Crystal Thomas and Brenda Mueller.

There was no public comment.

The Secretary's Reports from the May 10, 2021 Regular Meeting and the Special Meeting on May 20, 2021, were reviewed as presented. One correction was made. The heading should read Martin Township Public Library District. The word Public had been omitted. Lauren Langhoff, made a motion to approve the May 10 minutes as amended; Laura Tolan, seconded. All trustees present voted aye. Motion carried. Brenda Mueller made a motion to approve the minutes of the May 20, 2021 Special Meeting; Crystal Thomas, seconded. All trustees present voted aye. Motion carried. Both minutes will be placed on file for audit.

The Account Balances and Disbursement Reports for May 2021 were presented. Judy Dodds made a motion to approve the reports as presented; Crystal Thomas, seconded. All trustees present voted aye. Motion carried. The reports will be placed on file for audit.

The Bills for Payment for June 2021 were presented. Judy Dodds made a motion to approve payment of the bills as presented; Laura Tolan, seconded. All trustees present voted aye. Motion carried. The report will be placed on file for audit.

Joyce Carmack presented the Director's Report for May 2021:

- Circulation: The numbers are down in Picturebooks, Interlibrary Loans and Renewals.
- Donations: Donations were received from Dan Mulcahey and Bradley Draper.
- Meetings/Conferences: Joyce attended the Tri-County Directors' meeting held on May 28, 2021 at the Chatsworth Library. There is no meeting in July.
- New Director Training: Joyce has been working with Jilla to familiarize her with her new role as director.

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Old Business:

- Bag-A-Book Sale June 5, 2021, held in conjunction with the Town-Wide Garage Sales and the Pop-Up Shops. \$66 was made in the promotion.

New Business:

- Online Computer Library Center (OCLC):
 - Mary Kerber signed the contract as President of the Board. The cost is \$217.73. A bill from Heartland Library System will come later.
- Coverage for Vacation:
 - Jilla will be on vacation July 5 – 12, 2021. Rose is unavailable.
- July Board of Trustees Meeting:
 - Lauren Langhoff made a motion to amend the meeting date from July 12 to July 19, 2021; Brenda Mueller, seconded. All members present voted aye. Motion carried.
- Non-Resident Card:
 - Crystal Thomas made a motion to continue Martin Township Public Library District participation in offering a Non-Resident Card to people living outside Martin Township who wish to use the library at a cost of \$80; Lauren Langhoff, seconded. All trustees present voted aye. Motion carried.
- Mary Kerber made a motion to present a Lifetime Non-Resident Card to retiring Director Joyce Carmack; Crystal Thomas, seconded. All trustees present voted aye. Motion carried.

The next meeting of the Board of Trustees will be July 19, 2021 at 7:00 p.m.

The meeting adjourned at 8:00 p.m.

Respectfully submitted,

Judy Dodds

Book Store Schedule

August 7	Brenda Mueller
September 4	Karen & Larry Marolf
October 2	Judy Dodds