

MARTIN TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUST OF TRUSTEES
April 8, 2024

The Regular Monthly Meeting of the Martin Township Public Library Board of Trustees was called to order by Board President Mary Kerber at 7:00 pm on Monday, April 8, 2024.

Those in attendance at the meeting were Trustees Judy Dodds, Mary Kerber, Brenda Mueller and Crystal Thomas. Absent were Trustees Lauren Langhoff, Susie Norton and Kay Griepentrog. Library Director, Jilla Young, Library Director, was present.

Public Comments: Teri Kellar, a representative of the Colfax Restoration Project, brought a poster announcing the events planned for the Spring Fling to be held Saturday, May 4, 2024 from 9:00 am until 3:00 pm.

The Secretary's Report from March 11, 2024 was reviewed. Brenda Mueller made a motion to approve the minutes as presented; Crystal Thomas seconded. All trustees present voted Aye. Motion carried. The minutes will be placed on file for audit.

The Secretary's Report from the Special Meeting held at 5:00 pm on Friday, March 15, 2024, was presented. The purpose of the meeting was to review action taken at the March 11, 2024 regular meeting. Susie Norton made a motion to sustain the motion regarding the length of the suspension of a library patron citing library clientele safety; Brenda Mueller, seconded. All trustees present voted Aye. Motion carried. The minutes will be placed on file for audit.

The Account Balances and Disbursement Reports for March 2024 were reviewed. Crystal Thomas made a motion to approve the reports as presented; Brenda Mueller seconded. All trustees present vote Aye. Motion carried. The reports will be placed on file for audit.

The Bills for Payment for April 2024 were reviewed. Judy Dodds made a motion to approve the payment of bills as presented; Crystal Thomas seconded. All trustees present voted Aye. Motion carried. The reports will be placed on file for audit.

Jilla Young presented the Director's Report for March 2024:

- Circulation: The total circulation numbers are up from February.
- Programs:
 - Colfax Spring Fling will be held on Saturday, May 4, 2024. The library will be open from 9:00 am – 3:00 pm. Spring Crafts and activity packets will be available. The Used Book Store will be open from 9:00 am – 3:00 pm
 - Summer Reading Program will be held on Tuesday mornings in June beginning at 10:00 am

- Meetings: The Tri-County Directors' Meeting will be held on Friday, April 12, 2024 in Dwight.

Old Business

- Frontier Update: Crystal Thomas continues to check with Frontier.
- Library Security: For security purposes, it has been suggested that cameras be installed both inside and outside the building. Action was tabled until the May meeting.

New Business:

- Plumbing Issues: The sink in the main bathroom needs work done.
- Statement of Economic Interests Reminder: Trustees were reminded that a current form is due by May 1, 2024.
- Bookstore Workday: Jilla will update the trustees on when a date and time have been scheduled.
- Disaster Policy Update: No action taken.

The next meeting will be at 7:00 pm, Monday, May 13, 2024.

The meeting was adjourned at 8:15 pm.

Respectfully submitted,

Judy Dodds, Secretary

Used Bookstore Work Schedule

May 4	Kay Griepentrog/Brenda Mueller/Judy Dodds
June 1	Crystal Thomas
July 6	Susie Norton