

MARTIN TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUSTEES
NOVEMBER 14, 2022

The Regular Monthly Meeting of the Martin Township Public Library Board of Trustees was called to order by Board President Mary Kerber at 7:02 p.m. on Monday, November 14, 2022.

Those in attendance at the meeting were Trustees Judy Dodds, Mary Kerber, Lauren Langhoff, Brenda Mueller, Susie Norton and Crystal Thomas. Library Director, Jilla Young, was present.

There was no public comment.

The Secretary's Report from October 10, 2022 was reviewed. The Book Store schedule was amended to read February 4, 2023. Susie Norton made a motion to approve the minutes as amended; Brenda Mueller, seconded. All trustees present voted aye. Motion carried. The minutes will be placed on file for audit.

The Account Balances and Disbursement Reports for October 2022 were reviewed. Judy Dodds made a motion to approve the reports as presented; Lauren Langhoff, seconded. All trustees present voted aye. Motion carried. The reports will be placed on file for audit.

The Bills for Payment for November 2022 were presented. Brenda Mueller made a motion to approve the payment of bills as printed; Susie Norton, seconded. All trustees present voted aye. Motion carried. The report will be placed on file for audit.

Jilla Young presented the Director's Report for October 2022:

- Circulation: The numbers were up from September. The Kids Room had more participants.
- Programs:
 - Pre-school Storytime
 - Builders Club
 - Self-directed activity (passive program)
 - January will see a new Craft Club
 - November Food Drive for local food pantry
- Meetings/Conferences: None attended.

Old Business

- Building Updates: It was determined that roof damage was due to wear and tear. We have a \$1,000 deductible with \$743 remaining for the library to cover. The Martin Township Board of Trustees approved \$10,000 for library maintenance at its last meeting.
- Christmas Event: Activities will begin at 4:30 pm. They include a visit with Santa Claus, photo with Santa, card decorating, game station and snowman book craft (Alicia Bottles).
- Election: For those seeking election to the Board of Trustees, a Statement of Economic Interest is due November 28, 2022. Petitions are due the week of December 12-16, 2022.

New Business

- Policy Review: The Board of Trustees reviewed Section VIII Materials Selection/Collection Development Policy.
- Trustee Search: One vacancy remains on the Board of Trustees.
- Shelving for Storage Room: Crystal Thomas made a motion to approve the purchase of shelving for the storage room not to exceed the budgeted amount from Equipment and Furnishings; Lauren Langhoff, seconded. All trustees present voted aye. Motion carried.
- Little Free Library: The plexiglass front has been broken.
- Holiday Hours:
 - Closed November 24 - 25, 2022
 - Closed December 24 - 26, 2022
 - Closed December 31, 2022 – January 2, 2023

The next meeting will be at 7:00 p.m. on Monday, December 12, 2022. There is no meeting scheduled for January 2023.

The meeting was adjourned at 8:25 p.m.

Respectfully submitted,
Judy Dodds, Secretary

Book Store Schedule

Dec. 3	Judy Dodds
Jan. 7	Susie Norton
Feb. 4	Crystal Thomas
March 4	Mary Kerber