

MARTIN TOWNSHIP PUBLIC LIBRARY
BOARD OF TRUST OF TRUSTEES
APRIL 10, 2023

The Regular Monthly Meeting of the Martin Township Public Library Board of Trustees was called to order by Board President Mary Kerber at 7:00 pm on Monday, April 10, 2023.

Those in attendance at the meeting were Trustees Judy Dodds, Mary Kerber, Lauren Langhoff, Brenda Mueller, Susie Norton and Crystal Thomas. Mary Kerber appointed Kay Griepentrog to fill the remaining vacancy on the Board of Trustees. Library Director, Jilla Young, was present.

Public Comments: There were no public comments.

The Secretary's Report from March 22, 2023 meeting was reviewed. Crystal Thomas made a motion to approve the minutes as presented; Susie Norton, seconded. All trustees present voted aye. Motion carried. The minutes will be placed on file for audit.

The Account Balances and Disbursement Reports for March 2023 were reviewed. Susie Norton made a motion to approve the reports as presented; Brenda Mueller, seconded. All trustees present voted aye. Motion carried. The reports will be placed on file for audit. The MTPL Fiscal Year 2022-2023 (April 1, 2022 – March 31, 2023) financial reports were provided to the Trustees.

The Bills for Payment for April 2023 were reviewed. Lauren Langhoff made a motion to approve the payment of bills as presented; Susie Norton, seconded. All trustees present voted aye. Motion carried. The reports will be placed on file for audit.

Jilla Young presented the Director's Report for March 2023:

- Circulation: The total numbers continue to increase. The Annual Circulation Report for FY 2022-2023 was provided to the Board
- Programs:
 - Everything Egg Event
 - Pre-school Storytime: Low attendance
 - Summer Reading: Plan Your Voice; plans to visit school to promote
 - STEM Kit Grant: The library was awarded a \$1,000 grant.
 - 80-Year Anniversary of Martin Township Public Library
- Meetings/Conferences:
 - The Tri-County Directors' Meeting will be held Friday, April 14, 2023.
 - The Martin Township meeting is scheduled for April 11, 2023.

Old Business

- Building Updates: The quotes from two roofing companies (Carlson Exteriors and Universal Roofing) were reviewed. A third company will be contacted, and a quote requested.
- Employee Search: Rose Dietz has submitted her resignation as Library Clerk. She will work until the third week of May. One application has been received.

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New Business

- Statement of Economic Interest: All trustees must file updated forms by May 1, 2023.
- Budget: The tentative budget for FY 2-023-2024 will be developed at a future meeting.
- Policy Review: VI Volunteers and Friends; VII Personnel Policy were reviewed.

The next meeting will be at 7:00 p.m. on Monday, May 8, 2023.

The meeting was adjourned at 8:30 p.m.

Respectfully submitted,
Judy Dodds, Secretary

Book Store Schedule

May 6	Crystal Thomas
June 3	Susie Norton
July 1	Brenda Mueller
August 5	Mary Kerber