

Martin Township Public Library

Board of Trustees

April 11, 2022

The Regular Monthly meeting of the Martin Township Public Library Board of Trustees was called to order by Board of Trustees Board President Mary Kerber on Monday, April 11, 2022 at 7:05 p.m.

Those in attendance at the meeting were Trustees Judy Dodds, Mary Kerber, Lauren Langhoff, Brenda Mueller, Laura Tolan. Trustee Crystal Thomas was absent. Library Director Jilla Young was present.

There was no public comment.

The Secretary's Report from the March 14, 2022 meeting was reviewed. Lauren Langhoff made a motion to approve the minutes as amended; Laura Tolan, seconded. The minutes under Memorial Donations, should have read Rhonda Harris, not Wanda. All trustees present voted aye. Motion carried. The minutes will be placed on file for audit.

The Account Balances and Disbursement Reports for March 2022 were reviewed. Judy Dodds made a motion to approve the reports as presented; Brenda Mueller, seconded. All trustees present voted aye. Motion carried. The reports will be placed on file for audit.

The Bills for Payment for April 2022 were presented. Lauren Langhoff made a motion to approve payment of the bills as presented; Brenda Mueller, seconded. All trustees present voted aye. Motion carried.

Jilla Young presented the Director's Report for March 2022:

- Circulation: It was noted there were a lot of visitors during the month.
- Program Updates:
 - Tales for Tails continues with 4 students participating on Tuesday afternoons.
 - Amazing Architect program will be held on Saturday, April 23.
 - The guest author will be present at Ridgeview Schools on Wednesday, May 4.
 - Summer Reading: Jilla will be going to the school to promote the program.
 - Lego Club will begin on Fridays.
 - Discussion Item: Ideas for adult programming.
- Meeting/Conferences:
 - Township Annual Meeting: April 12
 - Tri-County Directors' meeting Friday, April 15 at Eureka.
 - Director's University will be held June 6-10 in Springfield. It is designed for new directors. Brenda Mueller made a motion to approve paying the \$200 registration fee for Jilla to attend; Laura Tolan, seconded. All trustees present voted aye. Motion carried.

MTPL Board of Trustees

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Old Business:

- Building Updates:
 - Carpet cleaning, June 23
 - No update on roof
 - No update on roof repairs.
 - Parking lot, check with Jim Beitz.
- Bookstore: The sorting of materials continues.
- Statement of Economic Interest (SEI) forms are due May 1. To be completed online and filed with the County Clerk office. Stamped statement should be provided to Jilla.
- Collection Challenge Policy: The policy has been revised to include Freedom to Review and Freedom to Review statements. The revised policy includes a Patron Request for Reconsideration of Library Materials form. Lauren Langhoff made a motion to approve the above revisions to the policy; Judy Dodds, seconded. All trustees present voted aye. Motion carried.
- Budget: The library has received an increase in funding from the township due to additional Personal Property Replacement Tax monies being received.

New Business:

- Memorial donations in the memory of Rhonda Harris in the amount of \$540 have been received. The family will be contacted to get ideas for how they would like the donations to be spent.
- Giving Program: This is designed to offer patrons and/or family members to give to the library. Ideas mentioned include Tributes and Memorials, Adopt-a-Book, monetary donations and book donations.
- Director Purchases: After discussion, it was determined that needed items that fall within the current budget do not need prior approval.
- Policy Review: A thorough review of the MTPL policies is needed. Formal review will begin at the May meeting.

The next meeting of the Board of Trustees will be Monday, May 9, 2022.

The meeting adjourned at 8:35 p.m.

Respectfully submitted,

Judy Dodds

Book Store Schedule

May 7	Brenda Mueller	July 2	Crystal Thomas
June 4	Judy Dodds	August 6	Judy Dodds