

Martin Township Public Library

Board of Trustees

October 11, 2021

The Regular Monthly meeting of the Martin Township Public Library Board of Trustees was called to order by Board of Trustees Board President Mary Kerber on Monday, October 11, 2021 at 7:05 p.m.

Those in attendance at the meeting were Trustees Judy Dodds, Mary Kerber, Lauren Langhoff, Brenda Mueller, Crystal Thomas and Laura Tolan. Library Director Jilla Young was present.

There was no public comment.

Teri Kellar, representing the Colfax Restoration Project (CRP), was in attendance. She brought the Board up to date on future events planned by the CRP. Those include a Christmas Tour of Homes on Saturday, December 4, 2021 to be followed by the annual Christmas tree lighting. A new store in the Old Village Hall will house a candle store: Aster & Indigo Candles. Hot cocoa and cookies will be served outside. The library will add to the festivities with the library offering a storytime with cookies and drinks at 10:00 a.m. that Saturday morning.

The Secretary's Reports from the September 13, 2021 was reviewed. Crystal Thomas made a motion to approve the minutes as printed; Lauren Langhoff, seconded. All trustees present voted aye. Motion carried. Both minutes will be placed on file for audit.

The Account Balances and Disbursement Reports for September 2021 were presented. Judy Dodds made a motion to approve the reports as presented; Brenda Mueller, seconded. All trustees present voted aye. Motion carried. The reports will be placed on file for audit.

The Bills for Payment for October 2021 were presented. Crystal Thomas made a motion to approve payment of the bills as presented; Laura Tolan, seconded. All trustees present voted aye. Motion carried.

After discussion and a recommendation from our library director, it was decided not renew membership in the Junior Library Guild. Lauren Langhoff made a motion to amend the previous action to delete the \$424.60 and discontinue the membership; Brenda Mueller, seconded. All trustees present voted to amend the previous action. Motion carried. The amended report will be placed on file for audit.

Jilla Young presented the Director's Report for October 2021:

- Circulation: The numbers are down slightly except for DVDs and Interlibrary Loans out.
- National Library Card Sign-Up Month: There were four new cards issued and six renewals in September. Jilla has developed a flyer to announce this promotion.
- Program Updates:
 - Halloween: A program will be offered Saturday, October 16 at 10:00 a.m. with a story and a craft.
 - Thanksgiving storytime will offer a fall theme.
 - Possible programs: Pre-School story hour; Book Art Class presented by Alicia Bottles and Jennifer Skaggs.

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- Meetings/Conferences:
 - ILA virtual conference to be held October 12-14, 2021
 - Upcoming Tri-County Directors' meeting to be held on Friday, October 15, 2021

Old Business:

- Cards for Kids program: The program is designed to offer services to kids not served by another library.
- Library staff for coverage: Jilla would like to find regular patrons who would be available to work at random times for occasional fill-in. She will design and post flyers detailing what is needed.
- Building Updates:
 - Parking lot—Jim Beitz is proposing to have the parking lot resurfaced. A motion was made by Crystal Thomas to approve the project with our portion not to exceed \$500.00; Judy Dodds, seconded. All trustees present voted aye. Motion carried. Mr. Steidinger from the auction house said he would not participate.
 - Outdoor sign price quote: Jilla has been in contact with Jordan at Prairie Signs concerning new outdoor signage for the library. The Trustees suggested Jilla look at other options.
 - Doors/fixtures: The refurbishing of the outside doors is continuing.
- Fall/Winter event: A morning storytime with a craft will be offered on Saturday, December 4, 2021 at 10:00 a.m.

New Business:

- Tables: Jilla would like to replace the 6-foot tables with lightweight ones. These can be purchased using Per Capita Grant funds. It was suggested we sell the old tables.
- Nicor-energy Savings Assessment: This will be done at no cost to us.
- Fines: Amnesty week will be held in November at which time patrons can donate canned goods instead of paying fines. Brenda Mueller made a motion to dispense with fines in the future; Crystal Thomas, seconded. All Trustees present voted aye. Motion carried.
- Per Capita Grant: We have \$1,485.00 to spend before the end of this calendar year from the 2020 grant.

The next meeting of the Board of Trustees will be Monday, November 8, 2021 at 7:00 p.m.

The meeting adjourned at 9:17 p.m.

Respectfully submitted,

Judy Dodds

Book Store Schedule

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| December 4 | Judy Dodds |
| January 1, 2022 | Closed |
| February 5 | Laura Tolan |
| March 5 | Crystal Thomas |