

Martin Township Public Library

Board of Trustees

September 12, 2022

The Regular Monthly meeting of the Martin Township Public Library Board of Trustees was called to order by Board President Mary Kerber on Monday, July 11, 2022 at 7:15 p.m.

Those in attendance at the meeting were Trustees Judy Dodds, Mary Kerber, Crystal Thomas and Laura Tolan. Trustees Lauren Langhoff and Brenda Mueller were absent. Library Director Jilla Young was present.

There has been public comment and concerns voiced relative to the unsightliness of the area on the west side of the Bolan Auction House. The Trustees present requested Jilla Young communicate those concerns via a letter to the Mayor of Colfax, Larry Dodds.

The Secretary's Report from the July 11, 2022 Regular Meeting was reviewed as printed. Crystal Thomas made a motion to approve the minutes as presented; Laura Tolan, seconded. All trustees present voted aye. Motion carried. The minutes will be placed on file for audit.

The Account Balances and Disbursement Reports for July and August 2022 were reviewed. Judy Dodds made a motion to approve the reports as presented; Crystal Thomas, seconded. All trustees present voted aye. Motion carried. The reports will be placed on file for audit.

The Bills for Payment for August and September 2022 were presented. Crystal Thomas made a motion to approve payment of the bills as presented; Laura Tolan, seconded. All trustees present voted aye. Motion carried.

Jilla Young presented the Director's Report for July and August 2022:

- Circulation: The total numbers continue to increase.
- National Library Card Sign-up Month:
 - During the month of September, residents of Martin Township are encouraged to stop by the library to either sign-up of a new library card or renew their expired card and they will be entered to win a \$25 Target gift card. Residents who take part in the program will also receive one free book from the MTPL Used Bookstore plus more free giveaways.
- Program Updates:
 - All preschoolers are invited to the library for story time and activities on Tuesday, October 4, 2022 from 11:00-11:45 a.m.
 - A pumpkin painting party will be held on Saturday, October 22, 2022 at 10:00 a.m.
 - Received latest income from the Per Capita Grant and the fifth property tax distribution.
 - Meetings/Conferences: The Tri-County Directors' Meeting was held on Friday, September 9, 2022 in Pontiac.

Old Business:

- Building Updates: Tabled to October.
- Non-resident Cards: Crystal made a motion to charge \$80 for a non-resident library card; Laura Tolan, seconded. All trustees present voted aye. Motion carried.,
- Sub position: Trish Donaldson has expressed an interest in the substitute position.

New Business:

- Holiday Events:
 - October—Pumpkin Painting, 10:00 a.m., October 22, 2022.
 - December—It was suggested we check with the Colfax Restoration Project to see what events are planned.
- Volunteers—Shay Simmons has offered to organize a high school group to help at the Book Store.
- Utica Insurance Renewal Sheet: It is an automatic renewal in the amount of \$1,469.00 for our liability policy.
- Notice of Assessment Change: Jilla has been requested to check with Justin Milton regarding the notification.
- Digitizing Microfilm Quote: The trustees have requested Jilla to provide more information about this.
- Fill Board of Trustees positions: Laura Tolan will be relocating to Springfield, Illinois in the near future and has offered her resignation, effective immediately. There are currently two vacancies on the Board of Trustees.
- Policy Review: Tabled to October meeting.

The next meeting of the Board of Trustees will be Monday, October 10, 2022.

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

Judy Dodds

Book Store Schedule

October 1	Crystal Thomas
November 5	Judy Dodds
December 3	Mary Kerber